



# तम्बाकू बोर्ड TOBACCO BOARD

(भारत सरकार, वाणिज्य एवं उद्योग मंत्रालय, वाणिज्य विभाग)  
(Govt. of India, Ministry of Commerce & Industry, Department of Commerce)  
श्रीनिवास राव तोटा, जी.टी. रोड, गुण्टूर-522004  
Srinivasaraothota, G.T.Road- GUNTUR - 522004



अं.प्र.सं.9001::2015 से प्रमाणित संस्था / An ISO 9001:2015 Certified organization

दूरभाष Tel: 0863-2358399 - [www.tobaccoboard.com](http://www.tobaccoboard.com)

Ref. No.:83(1)/2025-P.Ad.

Date: 25/09/2025

## OFFICE ORDER

The following postings in the cadre of Accountant and LDC are ordered with immediate effect on administrative grounds.

| Sl. No.       | Name of the Official with designation S/Sri | place of Working                  | place of transfer.                          |
|---------------|---------------------------------------------|-----------------------------------|---------------------------------------------|
| 1             | Mopada Praveen                              | G.Ad section, Head Office, Guntur | APF No.22, Podili                           |
| 2             | Rohith Raj Mannava                          | APF No.22, Podili                 | Administration Section, Head Office, Guntur |
| <b>L.D.C.</b> |                                             |                                   |                                             |
| 3             | Balaga Srinivasulu                          | APF No.31, Vellampalli-II         | Regional Manager's Office, Mysore           |

Further, in addition to his own duties, **Sri Mopada Praveen, Accountant** (Sl. No.1) is hereby directed to hold **additional charge** of the post of **Assistant Manager (Accounts)** at **APF No.22, Podili** and **APF No.35, Kanigiri** until a regular incumbent is posted or until further orders, whichever is earlier.

The concerned controlling officers are requested to relieve the said officials immediately and make arrangements for handing over / taking over of charge / record.

This is issued with the approval of Competent Authority.

  
(D. Venugopal)  
Secretary i/c

25.09.2025

To,  
The individuals concerned

Copy to:

PA to Executive Director / PA to Director (Auctions) / PA to Secretary

The Manager (F & A), Tobacco Board, Guntur.

Directorate of Auctions, Tobacco Board, Bengaluru.

The Regional Managers/Auction Superintendents concerned

CPIO, RTI cell, Tobacco Board, Guntur.

The Computer section, H.O., Guntur with a request to update the website.

Accounts Section (Bills Wing) / (Pay Bills), Tobacco Board, Guntur / Bengaluru.

Hindi section / Vigilance Cell / Personal File / Guard File